

Suggested initial test and inspection intervals for offices and other low-risk environments only (from HSE INDG236).

Equipment/environment	User Checks.	Formal visual Inspection.	Combined inspection and testing	<u>Chem. Eng Combined inspection and testing</u>
Battery-operated: (less than 20 volts)	No	No	No	No
Extra low voltage:(less than 50 volts AC) eg telephone equipment, low voltage desk lights	No	No	No	No
Information technology: eg desktop computers, VDU screens	No	Yes, 2 - 4 years	No if double insulated - otherwise up to 5 years	ATR (JWT/BVDG)
Photocopiers, fax machines: NOT hand-held. Rarely moved	No	Yes, 2 - 4 years	No if double insulated - otherwise up to 5 years	3 years
Double insulated equipment: NOT hand-held. Moved Occasionally, eg fans, table lamps, slide projectors	No	Yes, 2 - 4 years	No	2 years
Double insulated equipment: HAND-HELD eg some floor cleaners	Yes	Yes, 6 months -1 year	No	1 year
Earthed equipment (Class 1): eg electric kettles, some floor cleaners	Yes	Yes, 6 months -1 year	Yes, 1-2 years	1 year
Cables (leads) and plugs connected to the above Extension leads (mains voltage)	Yes	Yes, 6 months -4 years depending on the type of equipment it is connected to	Yes, 1-5 years depending on the type of equipment it is connected to	2 years
Laboratory equipment (class 1): eg temperature controllers, hot plates, pressure indicators	Yes			1 year
Laboratory equipment (class 1) over 25kg	Yes			2 years